



Cabinet Office

## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier<sup>1</sup> and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard<sup>2</sup> and Guidance<sup>3</sup>, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

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<sup>1</sup>Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

<sup>2</sup>Technical Standard can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991625/PPN\\_0621\\_Technical\\_standard\\_for\\_the\\_Completion\\_of\\_Carbon\\_Reduction\\_Plans\\_\\_2\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf)

<sup>3</sup>Guidance can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991623/Guidance\\_on\\_adopting\\_and\\_applying\\_PPN\\_06\\_21\\_\\_Selection\\_Criteria\\_\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf)

# Carbon Reduction Plan Template

Supplier name: **Securitas Technology Ltd**

Publication date: **September 2023.**

## Commitment to achieving Net Zero

Securitas Technology Ltd is committed to achieving Net Zero emissions by 2050.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2019</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<b>Baseline year emissions:</b> Securitas Technology emissions data has been extracted from the STANLEY Black and Decker EHS Portal (who previously owned the business). Please note, no Scope 3 emissions were recorded only Scope 1 & 2	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b> (Scope 1 emissions are GHGs released directly from a business, including from Fleet Vehicles) .	<b>2801.3 (tCO<sub>2</sub>e)</b> 68.5 (all offices) + 2732.8 (fleet vehicles)
<b>Scope 2</b> (Scope 2 emissions are indirect GHGs released from the energy purchased by an organization.	186.09
<b>Scope 3 •</b> (Scope 3 emissions are also indirect GHG emissions, accounting for upstream and downstream emissions of a product or service, and emissions across a business's supply chain)	Scope 3 Emissions were not recorded in 2019 .
<b>Total Emissions</b>	<b>2987.39 (tCO<sub>2</sub>e)</b>

## Current Emissions Reporting

Reporting Year: 2022	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
<b>Scope 1</b> (Scope 1 emissions are GHGs released directly from a business, including from Fleet Vehicles) .	<b>113.20 (tCO<sub>2</sub>e)</b> 22.22 (all offices) + 90.98 (fleet vehicles)
<b>Scope 2</b> (Scope 2 emissions are indirect GHGs released from the energy purchased by an organization.	<b>153.69 (tCO<sub>2</sub>e)</b>
<b>Scope 3 •</b> (Scope 3 emissions are also indirect GHG emissions, accounting for upstream and downstream emissions of a product or service, and emissions across a business's supply chain)	Scope 3 Emissions not recorded in 2022 as the business was still part of STANLEY Black and Decker. However, Securitas UK have already begun to record Scope 3 emissions and 2023 emissions will be declared in January 2024 and we will fall under the scope of the Securitas Security Services UK reporting system.
<b>Total Emissions</b>	<b>266.89 (tCO<sub>2</sub>e)</b>

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 60 tCO<sub>2</sub>e by 2027. This is a reduction of 98%

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to 2903.28 tCO<sub>2</sub>e, a 97%ge reduction against the 2019 baseline and the measures will be in effect when performing the contract

- **Remote Working for Employees** – 1/3<sup>rd</sup> of employees working from remotely (home-working) rather than commuting to an office – although carbon reduction of private vehicles cannot be calculated there has been a genuine reduction
- **Environmental Management System Certification** – We have a 14001 certificate for our EMS which is audited by BSI (British Standards Institute) and this drives continuous improvement.

- **Reduction of Travel** – Unless business critical employees are encouraged to complete meeting virtually rather than travelling.

In the future we hope to implement further measures such as:

- **Electric (Fleet) Vehicles** – When the infrastructure is available for electric vehicles and electric vehicles have the mileage capacity these EV will be added to the Fleet and replace diesel vehicles.
- **Renewables** – All remaining sites are leased but with the Leaseholders permission solar panels and EV Charging points will be added to buildings
- **Identification of Scope 3 Emissions** – Wider project to identify Scope 3 emissions to be considered by Leadership Team.

Note Scope 3 emissions for example Business travel Trains, planes; Employee commuting to work; Waste disposal; Use of sold products; Transportation and distribution (up- and downstream) is a large part of our overall emissions and identifying them will help the business to understand the largest emissions and focus efforts on engaging and reducing these emissions

## Declaration and Sign Off


This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

DocuSigned by:  
  
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Date:

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<sup>4</sup><https://ghgprotocol.org/corporate-standard>

<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>